

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

May 17, 2005  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Burns called the meeting to order at 7:00 p.m.  
Members present:  
Dustin Burns, President  
Barbara Ryan, Vice President  
Allen Carlisle, Clerk  
Dan Bartholomew, Member  
Dianne El-Hajj, Member  
Administration present:  
Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Bill Clark, Assistant Superintendent, Business Services  
Dr. Patrick Shaw, Assistant Superintendent, Educational Services  
John Tofflemire, Director, Human Resources  
Linda Vail, Executive Assistant and Recording Secretary
2. President Burns invited D.J. Mongiovi, a fourth grade student at Chet F. Harritt, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda.

***Motion: Carlisle***

***Second: El-Hajj***

***Vote: 5-0***

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Requests for Use of Facilities
  - 1.2. Enrollment Report
  - 1.3. Developer Fees Collection Report
  - 1.4. Schedule of Upcoming Events
  - 1.5. Recognition of Ten, Twenty and Thirty Year EmployeesDr. Johnson reported on the Classified Appreciation Bar-B-Que that occurred today. She thanked Mr. Clark and the Business Department for their hard work. Dr. Johnson reported on the enclosed list of employees celebrating 10, 20 or 30 years in Santee School District.
2. Spotlight on Learning-Outstanding Student  
Dr. Johnson introduced Jessica Ratliff, a sixth grader, as an outstanding student from Sycamore Canyon School. President Burns presented Jessica with a certificate of recognition for being a great role model for students.
3. Spotlight on Learning-Risky Business  
Dr. Johnson introduced Jamie Van Dyke, classroom teacher, and Mary Shirley, social worker/educational counselor, and shared their unique program at Prospect Avenue School. President Burns presented each of them with a certificate of appreciation.
3. Recognition of New Probationary Teachers  
John Tofflemire introduced new probationary teachers Susan Smith and Angela Panfilli.
4. Recognition of Volunteers of the Year  
Mr. Tofflemire introduced the selected Volunteers of the Year:

Suzanne Dale	Cajon Park	Pam Mongiovi	Chet F. Harritt
Janet Bennett	Carlton Hills	Amy Cliffe	Hill Creek
Ianne Pruss	Carlton Oaks	Mavis McKinley	Pepper Drive

Laurie and Paul Miller  
Margie Threet

Prospect Avenue  
Rio Seco

Maria Lenhoff

Sycamore Canyon

5. Reception for Retiring Administrator-Dr. Bill Stumbaugh  
Mr. Tofflemire introduced Dr. Bill Stumbaugh, retiring administrator, and shared the appreciation of the District for his work and dedication in the school district. Minnie Malin, SAA president, presented Dr. Stumbaugh with a plaque of appreciation from the Santee Administrators Association.

President Burns thanked Dr. Stumbaugh on behalf of the Board of Education for all he has done for children over the years. Member Ryan shared her memories of Dr. Stumbaugh and commended his great care and concern for the children and families in the school district. Member El-Hajj spoke about how much the Board has appreciated Dr. Stumbaugh's service and Member Carlisle shared that he will miss Dr. Stumbaugh and his calm demeanor. He shared his appreciation for Dr. Stumbaugh's integrity and that he is leaving a legacy. Member Bartholomew thanked Dr. Stumbaugh for his years of service and wished him well in retirement. Dr. Johnson shared that Dr. Stumbaugh has been a wealth of information and support to the District and she greatly appreciates all that he has done for children and their families.

**C. PUBLIC COMMUNICATION**

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**D. PUBLIC HEARINGS (None)**

**E. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items.

**Superintendent**

- 1.1. Approval of Minutes
- 1.2. Adoption of Resolution #0405-49 to Support State Constitutional Amendment 8
- 1.3. Adoption of Resolution #0405-48 Urging the Governor and Legislature to Honor Their Agreement with California's Schoolchildren by Appropriating the \$1.4 billion in Additional Revenues Owed to Schools and Protecting Proposition 98.

**Business Services**

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Acceptance of Donations
- 2.7. Approval of 2005-06 Student Accident Insurance
- 2.8. Approval of Quarterly Financial Disclosure, SB 564
- 2.9. Approval of Five Year Deferred Maintenance Plan
- 2.10. Authorization to Award Deferred Maintenance Projects
- 2.11. Approval of American Red Cross Authorized Provider Agreement (Pulled for separate consideration.)
- 2.12. Approval of Response to Request for Agency Recommendation
- 2.13. Approval of Agreement for Audiovisual Services (Pulled for separate consideration.)
- 2.14. Approval of 2004-05 Budget Revisions for April (Pulled for separate consideration.) Educational Services

- 3.1. Approval of State Preschool Program Annual Report to California Department of Education
- 3.2. Approval of Memorandum of Understanding with Home Start, Inc. for Santee Community Collaborative

**Human Resources**

4.1. Personnel, Regular

**Member Ryan moved to approve the Consent Items with the exception of items E.2.11, E.2.13, and E. 2.14.**

***Motion: Ryan***

***Second: El Hajj***

***Vote: 5-0***

2.11. **Approval of American Red Cross Authorized Provider Agreement (Bartholomew-Pulled for separate consideration.)**

Member Bartholomew asked which employees are required to have CPR and First Aid. Mr. Tofflemire reported that Project SAFE employees, Health Clerks, School Secretaries, and special education Instructional Assistants are required to have First Aid and CPR. Member Bartholomew shared that with few people at a site trained there may be a considerable distance to locate a trained person in an emergency. He suggested that if the funds were available and in order to have more people trained, he would like to see First Aid and CPR training provided to those who may volunteer to be trained. Member El-Hajj moved approval of the agreement.

***Motion: El-Hajj***

***Second: Carlisle***

***Vote: 5-0***

2.13. **Approval of Agreement for Audiovisual Services (Burns-Pulled for separate consideration.)**

President Burns asked for a separate vote to abstain from this agreement with the San Diego County Office of Education.

***Motion: Ryan***

***Second: Bartholomew***

***Vote: 4-1 (Burns, abstain)***

2.14. **Approval of 2004-05 Budget Revisions for April (Ryan-Pulled for separate consideration.)**

Member Ryan asked about the positive balance on the uncommitted ending balance and asked if all the debt was repaid. Mr. Clark reported that the District has brought in its phase 2 plan which has created a positive balance. She requested that this item be placed in D & A for future agendas to allow for questions and discussion when needed.

***Motion: Ryan***

***Second: Bartholomew***

***Vote: 5-0***

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent (None)**

**Business Services**

2.1. **Governor's May Revise Budget Update**

Mr. Clark shared information on the Governor's May budget revision, which is the amendment to the January State budget. The May Revise does not provide additional revenues for K12 education and has no direct benefit to the Santee School District. Although it continues to offer a COLA increase from 2.93% to 4.23% and a continuation of the deficit reduction, it did not pull back the STRS costs of approximately 2% allocated to districts.

Member Ryan visited Sacramento last weekend and shared information about three bills that have been submitted addressing declining enrollment. These bills may offer a little relief to school districts. There was no action taken.

2.2. **Acceptance of the Qualified Zone Academy Bond (QZAB)**

Mr. Clark presented background information on the QZAB grant funds. The District has been given the opportunity to issue \$5 million of tax-exempt debt. Administration requested approval to pursue, through our financial advisor, an appropriate banking or investment institution that meets the criteria and is willing to issue the debt with the lowest administrative cost and highest dollar

return to the District. Administration will then identify the lender and return to the Board with specific borrowing and lending information.

Member Ryan moved to accept the QZAB and to move forward to identify a lender.

**Motion: Ryan**

**Second: Carlisle**

**Vote: 5-0**

**2.3. Budget Advisory Committee Update**

Mr. Clark shared an update on the work of the District Budget Advisory Committee and their initial recommendations totaling \$254,078. The committee will reconvene following the May revise and bring final recommendations to the June 7 meeting for Board approval. No action was taken.

**2.4. Approval of Purchase Card Pilot Program**

Mr. Clark shared with the Board the benefits of a Purchase Card pilot program and asked for approval to implement a pilot. Member Bartholomew moved to approve a pilot program.

**Motion: Bartholomew**

**Second: Ryan**

**Vote: 5-0**

**2.5. Adoption of Resolution #0405-50 Rescinding Resolution #0405-09, Terminating Prior Respective Bid Procedures, Designating the Santee School Site Surplus, and Authorizing the Superintendent to Take Necessary Action**

Member Ryan asked to table Item F.2.5. to allow the Board to have a discussion in closed session before taking action. President Burns said it could be discussed under Property Negotiations in closed session and that action could be taken when the Board returns to open session.

**Educational Services (None)**

**Human Resources**

**4.1. Approval of Resolution No. 0405-41 to Layoff Identified Classified Management Employee**

Mr. Tofflemire reported that this resolution was necessary because funding for the PIP program was ending at the end of this school year and it did not appear that funding would be reallocated. Member Ryan asked to keep a close watch to see if PIP could be funded with Early Mental Health Initiative (EMHI) dollars to allow the District to continue such a worthwhile program.

**Motion: El-Hajj**

**Second: Carlisle**

**Vote: 5-0**

**G. BOARD POLICIES AND BYLAWS (None)**

**H. BOARD COMMUNICATION**

Member Carlisle reported information from the CA-69 meeting that there is an addition to Medic Unit assessment, which means in the future a fee of \$575 will be charged for hospital transport because the program is in deficit spending. Member Carlisle said that the family of a transported individual would be responsible for the fee. Member Burns suggested a letter be sent home to inform families about the new fee. Member Ryan does not believe that it is the responsibility of the District to inform the public because it is a decision made by the County. Member Burns believes that families may be impacted because there would now be a fee if the school called the paramedics and their child was transported.

Member Carlisle also shared that Padre Dam contracted with the school district to provide shuttle services at the Santee Lakes Cowifornia Fair. He said that transportation staff did an excellent job and represented the District well.

Member Ryan reported on the Delegate Assembly meeting on May 14-15. She brought some information to review from CSBA on online agendas and self-evaluation materials that the Board may want to consider using. Member Ryan shared a chart showing per pupil expenditures from past and showing current expenditures. Board members would like a copy of the chart.

CSBA also presented an excellent CD on school finance. She believes that it would be a good item to purchase for Board members. CSBA is still trying to encourage the Governor to repay the dollars and consider schools in the budget. The Governor has withdrawn the merit pay position but is proceeding with tenure and "Live with in Your Means." The Delegate Assembly opposed both political positions, although there was some discussion among the Delegate Assembly about tenure.

Member Ryan attended the classified appreciation lunch and said that everyone who worked on it did a fantastic job and it was a very nice event.

Member Ryan reported that Supervisor Dianne Jacob called and requested a meeting to explain that she was going to put forward a proposal to allocate \$.03 of local taxes toward coordinated fire safety and service instead of schools. Her rationale was that California gets more dollars than anywhere else and state law would require the State to backfill those dollars to get to the revenue limit. Supervisor Jacob is going to move forward to discuss it with other educators. Member Ryan believes it will go to the Board of Supervisors for approval in June. She would like as many of the Board members as possible to attend when a special meeting is held. She asked administration to calculate what this would mean in dollars to our District as there is no guarantee that the State would make up the revenue.

President Burns asked if resolutions are distributed to the appropriate organizations after they are adopted. Superintendent Johnson reported that they are sent to the appropriate organizations upon approval.

President Burns asked if the Board members were still interested in providing Town Forums and if it was too late in the budget process. Members discussed that most of those interested have attended the presentations. The Board asked to return this question to the Board in October to consider if there is a need to reach the community with the presentations.

Dr. Johnson presented a new draft donation letter that was created after receiving suggestions from a direct mail vendor. The Superintendent suggested that a letter provide a personal touch to influence people through the voice of a child and represent a personal need. She asked if Board members would like to change the letter and if a member of the Board would like to work with Dr. Johnson to create a final version of a new letter. Member Bartholomew reminded the audience that the letters would be funded by Prop Y campaign funds and the Santee School District Foundation. Member Ryan has some suggestions that she will share with the superintendent and asked if the Foundation has set funding priorities. She would like to see reading specialist remain on the letter and as a priority for funding. Member Bartholomew said the Foundation supported literacy as a priority, and reading specialists should fall under that umbrella. Member Ryan will work with Dr. Johnson to create a final letter. The letter will be presented to the Foundation at their May 23<sup>rd</sup> meeting.

Board members were provided information and an invitation to the employee retirement celebration on June 2, 2005.

Dr. Johnson received an email from Dr. Stumbaugh about the COMPOC meeting and reported that the City is no longer going to pay for a School Resource Office but will use those dollars to support a detective that will be investigating gangs.

President Burns asked for clarification from Board members about a City/Board meeting. Member Bartholomew believes that a running dialogue with the City would be good. Members shared that the District has been initiating these meetings and sometimes the City is reluctant. Member El-Hajj said that there are things that are going on with students and believes that it would be valuable to discuss this with the City. The topics to discuss will be:

- Gangs
- Bullying
- Drug use
- Parks
- Joint use of fields

President Burns asked if Board members were interested in beginning an intervention program about bullying at one grade level that would include speakers and assemblies. The Safe School Unit at the County Office of Education could be used as a resource.

Dr. Johnson presented a draft of a Power Point presentation for the VIP Business Breakfast being held on May 25.

President Burns shared his pride in Santee School District students when he presented a camp assembly at Hill Creek School.

**I. CLOSED SESSION**

President Burns announced that the Board would meet in closed session to discuss the following:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator  
*Agency Negotiator: John Tofflemire, Director, Human Resources*  
*Employee Organizations: Santee Teachers Association (STA)*  
*California School Employees Association (CSEA)*
3. Student Discipline Matters
4. Conference with Real Property Negotiator  
*Agency Negotiator: Bill Clark, Assistant Superintendent, Business*  
*Real Property: All District Surplus Properties*
5. Public Employee Performance Evaluation  
*Superintendent*

The Board entered closed session at 9:30 p.m.

**J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 12:25 a.m.

**Agenda Item F.2.5.**

Member Ryan moved to adopt Resolution No. 0405-50 Rescinding Resolution No. 0405-09, terminating prior respective bid procedures, designating the Santee School site surplus, and authorizing the Superintendent to take necessary action.

***Motion: Ryan***

***Second: El-Hajj***

***Vote: 5-0***

The May 17, 2005, regular meeting adjourned at 12:30 a.m.

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Allen Carlisle, Clerk

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Lisbeth A. Johnson, Ed.D., Secretary